



PARKS AND RECREATION COMMISSION

Mel Pincus, 1st District
Marico C. Enriquez, 2nd District
Bern Smith, 3rd District
Marian Vanden Bosch, 4th District
Michael J. Cooney, 5th District
Ruben Luva, Youth Commissioner

County Office Building
455 County Center, 4th Floor
Redwood City, CA 94063
(650) 599-1393
Brenda Bennett, Clerk
www.eparks.net
www.sanmateocountyparks.org

Parks and Recreation Commission Meeting
Thursday, December 2, 2010
4:00 p.m.
San Mateo County Board of Supervisors' Chambers
400 County Center
Redwood City, CA 94063

MINUTES

Chair Cooney called the meeting to order at 4:06 p.m.

1. Pledge of Allegiance

2. Roll Call

Commissioners: Cooney (Chair), Enriquez (Vice Chair), Pincus, Smith, Vanden Bosch and Youth Commissioner Luva

Staff: Holland, Lockman, Medina, Herzberg, Bennett

3. Oral Communications

Ms. Eileen Francisco, Sierra Club, Surfrider, Project Kaisei, Environment California, requested the installation of interpretive stations and "No Litter" signage along the San Mateo County portion of the Bay Trail, noting the imperative need to educate people on how non-biodegradable garbage impacts the health of the San Francisco Bay's marine life and travels to the Pacific "Garbage Patch."

Chair Cooney asked the Parks Director to look into the proposed project and report back to the Commission.

Ms. Lennie Roberts, Committee for Green Foothills, said trespassing had been occurring between two properties on the coast. She said she had brought this to the Parks Director's attention as one of the parcels was owned by the County. She said an

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individual had been driving a tractor between two proposed building sites, crossing a stream and riparian area on a County-owned parcel. She urged the Parks and Planning Departments to seek imposition of code enforcement violation on the trespasser. She noted that she fully supported the previous speaker's comments on respecting the environment.

Director Holland indicated that he was discussing the trespassing matter with the Planning Department.

4. Agenda Amendments

Director Holland asked that item 8.B : Review and Recommend to the Board of Supervisors Acceptance of the Report and Findings on the Midcoast Development Trust Fund and Approval of an Increase to the Midcoast Development Mitigation Fee be pulled from the agenda. He said the annual increase would be implemented as authorized by the ordinance establishing the mitigation rather than requesting the Board approve certain incremental increases.

5. Consideration of the Minutes of the Parks and Recreation Commission A. Regular Meeting of October 7, 2010

Commission Action: M/S Vanden Bosch/Enriquez to approve the minutes as presented.

Motion carried 4-0 with Youth Commissioner Luva supporting the vote and Commissioner Pincus abstaining.

6. Correspondence and Presentations

There were no additional pieces of correspondence or presentations for the Commission to consider.

7. Director's Report

There was none.

8. Action Items

- A. Review and Approve a Proposal by the Sheriff's Office to Install two (2) Portable Modular Units and Reconfigure Existing Classroom Space to Accommodate the Relocation of the Sheriff's Office Training Unit to the Coyote Point Range and Authorize the Director of Parks to Execute a Revised Memorandum of Understanding between the Department of Parks and the Sheriff's Office

Sheriff Munks reported on historical information related to the operation of the rifle range and efforts to relocate it from the park. He said most recently they had looked at a fully indoor facility, but which was not an option presently because of the economic challenges. He said their proposal was to improve the range in its current location and address environmental, safety and sound issues and to consolidate the Sheriff's training unit at this location rather than use a leased property.

Captain Mark Wyss said the project would enable the relocation of the training unit to this site and would include the reconfiguration and updating of the existing classroom space to include workstations, cubicles and an armory. He two portable modular units would be added and utilized as classrooms and instructional space. He said there would be enhancements to the visual appearance including improved landscape screening improvements. He said this proposal was Phase I of their plan. He said for Phase II they would hire consultants to address environmental, safety and sound concerns.

Sheriff Munks said they were also requesting authorization for the Parks Director to sign a revised Memorandum of Understanding (MOU).

Commission Questions: Chair Cooney asked about the collection of lead. Sheriff Munks said that was not being collected at this time but they were looking at trap systems. Commissioner Enriquez asked if the raised platform access would be ADA compliant. Captain Wyss said it would be. Commissioner Pincus asked if the modular units were one-story. Captain Wyss said that was correct. Commissioner Pincus said the landscaping would be closer to the general public and was concerned if adequate sight lines could be maintained and provide screening of the buildings. Captain Wyss said they existing trees were taller than the proposed units and that landscaping around the perimeter would maintain good sight lines for vehicles turning and traveling past the facility. Commissioner Pincus asked if the facility made a profit and whether Parks received revenue from its operation. Sheriff Munks said the facility did not make a profit and although it did not provide revenue to Parks, it provided a valuable public resource. Commissioner Smith asked what triggered review of operating hours. Mr. Mike Norton, President of the Coyote Point Pistol and Rifle Club, said that the public would like more access but were satisfied with what was provided. He said the facility was the only such

facility in the County. Chair Cooney suggested the 24 agencies using the facility could pool resources and find a suitable location together. Sheriff Munks said that an indoor range could operate 24/7 and they would look for partners if that was the direction taken.

Public Comment: Ms. Lennie Roberts, Committee for Green Foothills, said this facility was an incompatible use in Parks and provided a benefit to the Sheriff's Office and others but not the public who use the parks for recreation. She suggested that the MOU should be expanded to require the Sheriff's Office to pay fees for the use and to find an appropriate location for it elsewhere and noted a facility in one of the State parks. She said lead contamination was a serious issue for the park.

Director Holland said that as part of the revised MOU the facility would be separately metered for utilities.

Commission Action: M/S Pincus/Vanden Bosch to approve the proposal by the Sheriff's Office to install two (2) portable modular units and reconfigure existing classroom space to accommodate the relocation of the Sheriff's Office Training Unit to the Coyote Point Ranger and authorize the Director of Parks to execute a revised Memorandum of Understanding between the Department of Parks and the Sheriff's Office as submitted for the Commission's review.

Motion carried 5-0 with Youth Commission Luva supporting the vote.

- B. Review and Recommend to the Board of Supervisors Acceptance of the Report and Findings on the Midcoast Development Trust Fund and Approval of an Increase to the Midcoast Development Mitigation Fee

Item was pulled from the agenda.

- C. Review and Approve Draft 100% Design Plans for the Fitzgerald Marine Reserve California Coastal Trail and Beach Access Ramp Projects

Director Holland said the Department had been taking public input on this project for a year and a half.

Planner Herzberg made a presentation to the Commission on the proposed project design.

Public Comment: Mr. Alan Harris, neighbor of the Reserve, said he was opposed to the development of a trail and that the area should be kept in its natural state so it did not

attract more visitors and damage the fragile marine habitat. He said also the trail could be five to six feet wide rather than eight feet and that was sufficiently wide to accommodate a person in a wheelchair.

Ms. Susy Castoria, President, Commission on Disabilities, thanked staff for their efforts to provide accessibility for people in wheelchairs in this part of the Reserve that would provide a visual experience of the Reserve marine habitat. She said the proposed width was necessary for those users.

Mr. Len Erickson, Midcoast resident, requested that the project be amended to include a feasibility study related to erosion and the proposed access ramp to produce a conceptual design.

(Ms. Lennie Roberts had submitted a speaker slip but did not speak.)

Commission Comment: Commissioner Smith noted that there had been numerous public meetings and hundreds of comments received on the various improvements identified in the Master Plan for the Reserve and that the Department had take action to limit large groups visiting the reefs by requiring reservations and docent led tours and that overall the large group visits had declined. He said it appeared that the plans seemed to show a reduction in the riprap and footprint.

Planner Herzberg said that the proposed project stayed within the footprint but was two-feet higher and would include a smaller observation area. Director Holland said that a mock-up of the proposed design would be useful.

Commissioner Vanden Bosch asked about the trail width which was originally proposed at 12-feet with shoulders. Planner Herzberg said that trail proposed at 8-feet was significantly narrower but still ADA compliant and would be permeable.

Commission Action: M/S Pincus/Smith to approve Draft 100% Design Plans for the Fitzgerald Marine Reserve California Coastal Trail and Beach Access Ramp Projects.

Motion carried 5-0 with Youth Commissioner Luva supporting the vote.

D. Review and Approve the Commission's 2011 Meeting Schedule

Commission Action: M/S Smith/Vanden Bosch to approve the Commission's 2011 meeting schedule for February 3, April 7, June 2, August 4, October 6 and December 1.

Motion carried 5-0 with Youth Commissioner Luva supporting the vote.

(Commissioner Pincus left.)

9. Operations and Maintenance Activities

A. Superintendent's Report

Director Holland said there were no additions to the written report.

10. Friends and Subcommittees

A. Parks Foundation

There was no report.

11. Commissioner Reports

There were none.

ADJOURNMENT

The meeting adjourned at 6:05 p.m.